

Minutes of the Monthly Meeting of Sonning Parish Council held in the Pavilion, Pound Lane, Sonning, on Tuesday 10 April 2018 at 7.00pm.

PRESENT. Mr A E Farnese (Chairman), Mr T Fisher, Mrs J Fielder, Mr J Green, Mr P Morrison, Mrs L A Bates (Clerk).

10111: APOLOGIES/WELCOME TO VISITORS. Apologies were received from Mrs P Pownall (holiday). The Chairman welcomed all those present.

10112: DECLARATION OF INTEREST.

Mr Fisher said that he would, as a Trustee, have an interest if Beech Lodge was discussed, it was agreed that this was not a personal interest. There were no other Declarations.

10113: MINUTES OF THE LAST MEETING.

The Minutes of the last meeting were taken as read and signed by the Chairman.

10114: CORRESPONDENCE

Sonning School Request to Mark out Rounders Pitch. The school would like to mark out a Rounders pitch for use after 26 April. It was agreed to allow this as it had worked successfully in 2017. The Parish Council would make a contribution towards the marking of up to £50.

Castle Water. Despite assuring the Clerk that the incorrect invoice based on a reading 1940 not 940 invoices continued to arrive with higher and higher estimated charges. The Clerk had made contact several times them. Finally the Clerk had finally contacted the Complaints team at Castle Water and they had agreed that it was a mistake and that they would correct their records, however no corrected invoice had been received.

Readingensians. The Club had sent thanks for the use of the car park for overflow vehicles when they held their annual event on 8 April and indicated that they might want to use it in 2019. It was noted that there had been no problems associated with them using the car park on this occasion.

SLTC Letter. The SLTC Chairman had written to thank SPC for obtaining quotes for the disabled path for the tennis courts and for building a tarmac car park at the Club. They regretted that the car park was too expensive, at about £40,000 as was the path, at £6570. The Chairman was disappointed that they had not considered fundraising to pay for the work. The Clerk would inform the contractor of SLTC's response.

Donations. Several thank you letters and emails had been received, Sur Ryder, Berkshire Vision, Me2 Club, Berkshire Air Ambulance and Wokingham CAB had all done so.

Cricket Practice nets. Gary Phillips (SCC Chairman) had pointed out that the practice nets were falling in towards the pavilion and asked if they should be removed. If this were agreed SCC asked to install decking over the area as an interim measure prior to the pavilion being built, cost for both items would be paid for by SCC. Following discussion it was agreed that the old nets were well used by members of the public, who were excluded from using the new nets, and it would be in the public interest to retain them. The Clerk would inform SCC.

Major Projects Meeting 18 April 10am. The Chairman and Mr Fisher would attend.

Local Liaison Group 12 April 3pm. Mr Morrison attended these meetings which were arranged by Tarmac and would do so on this occasion.

Borough Parish Liaison Forum. Forthcoming dates had been sent for the next few months: 2 July, 3 October, 4 February 2019 and 1 April 2019. The Chairman attended these meetings.

Cleaner and Greener 16 April 18 April 10.00am. The Chairman and Mrs Fielder would attend.

Disabled Walkways in Playground. Proludic had just informed the Clerk that this would be undertaken on Monday 16 April. Mrs Fielder would inform the school although it was understood

10114: CORRESPONDENCE (Cont'd)

that the school would be closed. The Clerk would ask Proludic to close the gates and put signs up while working on site.

10115: PLANNING.

Report. The Chairman was dealing with an application for 16 Sonning Meadows. Mr Fisher said that Mr Peters had expressed some concerns. The Chairman would speak to Mr Peters when he made a sit visit.

The following applications were on going: Hope Cottage 11 Pound Lane (171651): The Great House (172697): Pool Court (180445): Pool Court (180445): The Bull Inn (180264): The Bull Inn (180267): The Bull Inn (180266): The Bull Inn (180266): St Andrews Office Thames Street (180442): August Field (180623).

The following applications had been approved: The Bull Inn (180265): (180266): August Field (180396) Hillside Pearson Road (180400): 67 Pound Lane (180138): Pilgrims, Thames Street (180263): Reading Blue Coat School (180129: Lawn Cottage Mustard Lane (173689).

The following applications had been refused. No applications had been refused.

The following applications had been withdrawn. No applications.

The following new applications had been received. 22 Pound Lane (180090). Application for a Certificate of Lawfulness for the proposed conversion of existing thatched roof to tile roof. August Field (180623). Full application for the erection of a pair of semi-detached dwellings with associated access and parking (retrospective). 12a South Drive (180705). Application for removal of a condition 12 of planning consent 172579 for the proposed erection of 4no bedroom detached dwelling following demolition and removal of existing dwelling. Condition 12 relates with the restriction E and F of permitted development rights. 12a South Drive (180707). Application for variation of a condition 2 following grant of planning permission (172579) to allow amendments to footprint of the dwelling. The Atrium (180770). Application for the submission of details to comply with the following condition of planning consent (173537) 08/02/2018. 3. Bat Roost Mitigation 4. Archaeological Investigations 5. External Materials 6. Details of Boundary walls and fences 7. Landscaping Details 13. Construction Method Statement. 16 Sonning Meadows (180876). Householder application for the proposed erection of single storey side and front extension to dwelling plus single storey front extension to form porch.

The following Appeals were ongoing: Sonning Golf Club Appeal (APP/X0360/W/17/3167142). Outline application for the erection of 13 dwellings with associated highways work, public open space and landscaping. Approval sought for access.

10116: QUESTIONS FOR BOROUGH COUNCILLOR.

In the absence of Cllr Haines there were no questions.

10117: PARISHIONER QUESTIONS.

There were no questions.

10118: FINANCE.

- a) Report. The Clerk had prepared a report which was noted. As Mr Runnalls had resigned Mr Morrison proposed and the Chairman seconded that Mr Fisher should be added as a signatory on the Barclays account and this was unanimously approved.

10118: FINANCE (Con't).

- b) Payment of Accounts. Mr Morrison proposed making the following payments, Mr Fisher seconded and these were approved unanimously.

PAYMENT OF ACCOUNTS APRIL '18 (1 TO 31 MARCH)

Date	Chq	Name	Service item	Gross	VAT	Net	Committee	Sub-Comm.
05/03/18	468	Sonning. Plumbing	Toilet Repair	225.00	0.00	225.00	SPORTS	Pavilion
05/03/18	469	ISS	Dog Bins	156.00	26.00	130.00	ENVIRONMENT	Dog Bins.
05/03/18	471	Nat. Savings	SLTC Cont. to Fund	3208.99	0.00	3208.99	SPORTS	SLTC Cont.
05/03/18	471	Nat. Savings	SPC Cont. to Fund	611.24	0.00	611.24	SPORTS	SPC Cont.
14/03/18	472	Sonning Litter	Nov, Dec, Jan, Feb	600.00	0.00	600.00	ENVIRONMENT	Litter
14/03/18	473	Delta Force	Repairs Liguge Way	552.00	92.00	460.00	RECREATION	M'tnce Boundary
14/03/18	474	J Fielder	Pavilion Keys	6.00	0.00	6.00	SPORTS	Pavilion.
22/03/18	475	Berks Blind	Donation	50.00	0.00	50.00	DONATIONS	Berks Blind
22/03/18	476	Age Concern	Donation	200.00	0.00	200.00	DONATIONS	Age Concern
22/03/18	477	T V Air Amb.	Donation	200.00	0.00	200.00	DONATIONS	TV Air Ambulance
22/03/18	478	SPCC	Donation	200.00	0.00	200.00	DONATIONS	SPCC
22/03/18	479	ReadiBus	Donation	150.00	0.00	150.00	DONATIONS	ReadiBus
22/03/18	480	Sue Ryder	Donation	100.00	0.00	100.00	DONATIONS	Sue Ryder
22/03/18	481	CAB Wok/ham	Donation	50.00	0.00	50.00	DONATIONS	CAB Wok/ham
22/03/18	482	Twyford & Dist. Volunteer	Donation	50.00	0.00	50.00	DONATIONS	Twyford & District Volunteers.
22/03/18	483	Keep Mobile	Donation	50.00	0.00	50.00	DONATIONS	Keep Mobile
22/03/18	484	Relate	Donation	50.00	0.00	50.00	DONATIONS	Relate
22/03/18	485	Me2 Club	Donation	50.00	0.00	50.00	DONATIONS	Me2 Club
28/03/18	486	Mrs L A Bates	Honorarium	2620.00	0.00	2620.00	CLERK	Honorarium
28/03/18	486	Mrs L A Bates	Telephone	40.00	0.00	40.00	ADMIN	Tel. Stationary
28/03/18	487	Purco Print	Newsletters	70.00	0.00	70.00	ADMIN	Photocopying
28/03/18	488	Inland Rev.	Tax & NIC	267.54	0.00	267.54	CLERK	Tax & NIC
28/03/18	489	SSE	M'tnce	808.33	134.72	673.61	HIGH & LIGHT	St. Light M'tnce
			Total	10315.10	252.72	10062.38		

- c) SPC Contribution to Pavilion Fund. As part of the discussion with Mr Driver about funding the pavilion he had asked if SPC could contribute to the fund. The Chairman said that this should be considered and a decision made at the May meeting.
- d) Donation to Police SID Fund. Mr Fisher said that SPC had said that they would reconsider making a contribution towards this fund. Following discussion Mr Fisher proposed making a donation of £200 if the fund was still active, the Chairman seconded and this was unanimously approved.
- e) New Audit Arrangements. The new Auditors had sent a new deadline for submission of the Annual Return, of 11 June. This was the day before the June meeting where the Return usually was reviewed and approved. Following discussion it was agreed to ask if the deadline could be moved to the 13 June.

10119: GDPR UPDATE

The General Data Protection Regulation (GDPR) would become law on 25 May 2018.

SPC does not hold data involving children and does not generally share information with others apart from internally with Councillors in order to carry out Council business. Permission should be obtained from the individual before any data to be shared with others.

Data should not be retained for longer than necessary.

Data Protection Officer. Andrew Moulton has agreed to be the DPO for all the parish councils in Wokingham. This would be free of charge but if there was a need there would be charge for any

10119: GDPR UPDATE (Cont'd)

time spent on council business. WBC will be offering training for their councillors and some briefing sessions which will be made available to parishes. Andrew Moulton will be putting this offer in writing to councils but the clerks representatives need to have more discussions with WBC. A number of notices and policies would need to be updated and approved at the May meeting. These included: Privacy Notices and Data Protection Policies

Data audit. In the meantime the Clerk would continue with the data audit

10120: HIGHWAYS.

School Crossing Patrol. Mr Fisher said that he was chasing WBC about replacing one of the lights on the crossing. He was also continuing to press WBC for a light controlled crossing.

Pound Lane Survey. Mr Fisher had circulated a draft survey form and asked for comments.

Speed Indicator. Mr Fisher said that he had just downloaded the data and initial inspection showed that a vehicle had been logged speeding through the 20mph zone at 60mph at 10.15am on 5 April. Quite a lot of vehicles were travelling at 55mph, although this was mostly at night, some were during the day.

Speed/Lorry Watch. Mr Fisher was still waiting for the results of the police inspection. Mr Green said that he was ready to take part in the Speed/Lorry Watch once the formalities had been completed.

Sonning Lane Parking. There was no update.

Purchase of Speed Indicator. Mr Fisher said that it would cost £100 more for the blue tooth option but this would mean that there would be no need to remove the device every three weeks, which was a two man job. The final costs for the version with a Smiley Face in green and Angry Face in red and mains powered would cost £2600. Additionally the data collection unit with Bluetooth would cost £350 and installation to the Council's street light, £120. The total would come to 3070 plus VAT. A budget figure of up to £3650 had already been approved at the previous meeting.

10121: RECREATION AND ENVIRONMENT W.G.

- a) Safety Checks. Mr Farnese said that the equipment needed to be tidied up, Mr Fisher and Mr Green would assist him.
- b) Pavilion. There was no update.
- c) Beech Lodge Licence. The Chairman said that he was in favour of keeping the lease to a short term. Mr Fisher said that he understood that they had concerns about spending money on necessary repairs and improvements if they only had a one year Licence and had asked for a ten year Licence. The Chairman said that he would like the Council to be kept informed of any repairs and following discussion it was agreed to a five year Licence.

10122: TECHNICAL SERVICES.

Safety Checks. The Chairman had carried out the safety checks on the Wharf.

Path through Pound. This would be undertaken in the autumn.

Lighting Upgrade. Mr Fisher said that one or two of the new lights still had to be installed. There had been an email from a resident who had concerns about the LED lights. Mr Fisher had received a reply from Mr Wight enclosing WBCs online statement and Public Health England had issued a statement to say they were no a health risk. Mr Fisher said that the light in Liguge Way did not provide enough light to illuminate the Defibrillator and the Beech Lodge electrician would be asked to look at the possibilities of a light on Beech Lodge. It had been reported that the light in

10122: TECHNICAL SERVICES (Cont'd).

the telephone box was faulty and the light was part of a sealed unit. Mr Fisher would ask the electrician to take a look.

Wharf Gate. This was ongoing.

Litter Pick. The Chairman said that Mrs Fielder was to be congratulated on the success of the event. Mrs Fielder said that she had put an article in the Parish magazine, including a photograph of the bags of rubbish, and thanking everyone who had been involved. Mrs Fielder had also replied to the resident who had asked for earlier notification.

Allotments. The Chairman had checked this out and most of them were well tended except one, which was messy. The hedge did not need to be cut.

10123: NEWSLETTER.

The Chairman said that the feedback had been very positive. Mr Fisher had received suggestions for locating the new speed indicator.

10124: WW1 TRIBUTE 11/11/18.

The Chairman said that registration had been completed and he had been contacted by Bruno Peak, the organiser. Plans needed to be put in hand for the event,

10125: POLICE AND SECURITY.

Mr Fisher said that a lot of email scams had been reported. The next Neighbourhood Watch meeting was on 2 May and there would be more updates at the next meeting. Mrs Fielder said that the Scarecrow Committee had been asked if they would contribute towards the new Pound Lane crossing but they would not make any decisions until they had received all requests. Mrs Fielder said that there was moss on the bus shelter roof, which needed to be removed.

10126: WEB SITE.

This was continuing well.

10127: ACTION LIST.

This was reviewed and updated.

10128: DATE OF THE NEXT MEETING.

The next meeting would be held on Tuesday 8 May at 6.30pm immediately followed by the Annual Parish Meeting.

Signed..... Dated.....