



Council Office

**Sonning Parish Council**  
Pearson Road

Sonning RG4 6UL

**TO ALL SONNING PARISH COUNCILLORS**

**Annual Meeting of Sonning Parish Council to be held in the Pavilion, Pound Lane,  
Sonning, on Tuesday 14 May 2013 at 7.30pm**

**AGENDA**

Item:

Introduced by:

- |  |             |
|--|-------------|
| <b>1. Apologies for Absence/Welcome to Visitors</b>                            | Chairman    |
| <b>2. Election of Chairman</b>   | Mr Farnese  |
| <b>3. Chairman's Declaration of Office</b>                                     | Clerk       |
| <b>4. Minutes of the Last Meeting – To agree</b>                               | Chairman    |
| <b>5. Minutes of the 2012 APM – To Accept</b>                                  | Chairman    |
| <b>6. Declaration of Interest</b> a) To receive any Declarations               | Chairman    |
| <b>7. Casual Vacancy</b>   | Chairman    |
| <b>8. Councillors Portfolios – To allocate Portfolios for the coming year</b>  | Chairman    |
| <b>9. Appointments to Outside Bodies – To appoint annual representatives</b>   | Chairman    |
| <b>10. Defibrillator</b>   | Chairman    |
| <b>11. Correspondence.</b> To receive any correspondence                       | Chairman    |
| <b>12. Planning.</b> a) List. To update on any decisions and new applications. | Chairman    |
| <b>13. Conservation Area Assessment</b>  | Chairman    |
| <b>14. Questions for Borough Councillor</b>                                    | Chairman    |
| <b>15. Parishioners Question Time</b>  | Chairman    |
| <b>16. Proposals for Queens Jubilee</b>  | Chairman    |
| <b>17. Finance.</b>  | Chairman    |
| a) Report – to receive monthly report  |             |
| b) Payment of Accounts (April) To agree  |             |
| c) 2012/13 Annual Accounts – to approve  |             |
| d) Appointment of Internal Auditor   |             |
| e) APM expenses – to approve   |             |
| f) Purchase of new Computer & Finance package.                                 |             |
| <b>18. Highways.</b> To receive monthly report                                 | Mr Evans    |
| <b>19. Recreation &amp; Environment.</b> a) To receive monthly report          | Mrs Pownall |
| b) Safety Checks c) Bollards d) SCC Requests                                   |             |
| <b>20. Technical Services.</b> a) To receive monthly report b) Safety Checks   | Mr Farnese  |
| c) Wharf Footpath expenditure  |             |
| <b>21. Arrangements for APM</b>  | Chairman    |
| <b>22. Police and Security – To receive monthly report</b>                     | Mr Evans    |
| <b>23. Web Site – To receive monthly report</b>                                | Mrs Hicks   |
| <b>24. Action List – Review and update</b>                                     | Chairman    |
| <b>25. Date of the Next and other Meetings</b>                                 |             |

**LESLEY BATES (CLERK TO THE COUNCIL)**

**7 May 2013**